

“B” Monthly Payroll Schedule for 2025/2026

Tax Year	Tax Month	Pay Period (Monday to Sunday)		Timesheets submitted and approved Deadline	Pay Date
		From	To		
2025/2026	1	01/04/2025	30/04/2025	Noon 28/04/2025	05/05/2025
2025/2026	2	01/05/2025	31/05/2025	Noon 30/05/2025	05/06/2025
2025/2026	3	01/06/2025	30/06/2025	Noon 30/06/2025	05/07/2025
2025/2026	4	01/07/2025	31/07/2025	Noon 30/07/2025	05/08/2025
2025/2026	5	01/08/2025	31/08/2025	Noon 29/08/2025	05/09/2025
2025/2026	6	01/09/2025	30/09/2025	Noon 29/09/2025	05/10/2025
2025/2026	7	01/10/2025	31/10/2025	Noon 30/10/2025	05/11/2025
2025/2026	8	01/11/2025	30/11/2025	Noon 28/11/2025	05/12/2025
2025/2026	9	01/12/2025	31/12/2025	Noon 29/12/2025	05/01/2026
2025/2026	10	01/01/2026	31/01/2026	Noon 30/01/2026	05/02/2026
2025/2026	11	01/02/2026	28/02/2026	Noon 27/02/2026	05/03/2026
2025/2026	12	01/03/2026	31/03/2026	Noon 30/03/2026	05/04/2026

Virtual Wallet payroll accept no responsibility for late submission. Any timesheets submitted after the deadline, will be processed in next available pay run.

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