

“B” 4 - weekly Payroll Schedule for 2024/2025

Tax Year	Tax Week	Pay Period (Monday to Sunday)		Timesheets submitted and approved Deadline	Pay Date
		From	To		
2024/2025	4	11/03/2024	07/04/2024	Noon 08/04/2024	12/04/2024
2024/2025	8	08/04/2024	05/05/2024	Noon 07/05/2024	10/05/2024
2024/2025	12	06/05/2024	02/06/2024	Noon 03/06/2024	07/06/2024
2024/2025	16	03/06/2024	30/06/2024	Noon 01/07/2024	05/07/2024
2024/2025	20	01/07/2024	28/07/2024	Noon 29/07/2024	02/08/2024
2024/2025	24	29/07/2024	25/08/2024	Noon 27/08/2024	30/08/2024
2024/2025	28	26/08/2024	22/09/2024	Noon 23/09/2024	27/09/2024
2024/2025	32	23/09/2024	20/10/2024	Noon 21/10/2024	25/10/2024
2024/2025	36	21/10/2024	17/11/2024	Noon 18/11/2024	22/11/2024
2024/2025	40	18/11/2024	15/12/2024	Noon 16/12/2024	20/12/2024
2024/2025	44	16/12/2024	12/01/2025	Noon 13/01/2025	17/01/2025
2024/2025	48	13/01/2025	09/02/2025	Noon 10/02/2025	14/02/2025
2024/2025	52	10/02/2025	09/03/2025	Noon 10/03/2025	14/03/2025
2024/2025		10/03/2025	06/04/2025	Noon 07/04/2025	11/04/2025

Virtual Wallet payroll accept no responsibility for late submission. Any timesheets submitted after the deadline, will be processed in next available pay run.

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