

“C” 4 - weekly Payroll Schedule for 2025/2026

Tax Year	Tax Week	Pay Period (Monday to Sunday)		Timesheets submitted and approved Deadline	Pay Date
		From	To		
2025/2026	4	17/03/2025	13/04/2025	Noon 11/04/2025	17/04/2025
2025/2026	8	14/04/2025	11/05/2025	Noon 12/05/2025	16/05/2025
2025/2026	12	12/05/2025	08/06/2025	Noon 09/06/2025	13/06/2025
2025/2026	16	09/06/2025	06/07/2025	Noon 07/07/2025	11/07/2025
2025/2026	20	07/07/2025	03/08/2025	Noon 04/08/2025	08/08/2025
2025/2026	24	04/08/2025	31/08/2025	Noon 01/09/2025	05/09/2025
2025/2026	28	01/09/2025	28/09/2025	Noon 29/09/2025	03/10/2025
2025/2026	32	29/09/2025	26/10/2025	Noon 27/10/2025	31/10/2025
2025/2026	36	27/10/2025	23/11/2025	Noon 24/11/2025	28/11/2025
2025/2026	40	24/11/2025	21/12/2025	Noon 17/12/2025	23/12/2025
2025/2026	44	22/12/2025	18/01/2026	Noon 19/01/2026	23/01/2026
2025/2026	48	19/01/2026	15/02/2026	Noon 16/02/2026	20/02/2026
2025/2026	52	16/02/2026	15/03/2026	Noon 16/03/2026	20/03/2026

Virtual Wallet payroll accept no responsibility for late submission. Any timesheets submitted after the deadline, will be processed in next available pay run.

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