

“A” 4 - weekly Payroll Schedule for 2025/2026

Tax Year	Tax Week	Pay Period (Monday to Sunday)		Timesheets submitted and approved Deadline	Pay Date
		From	To		
2025/2026	4	24/03/2025	20/04/2025	Noon 17/04/2025	25/04/2025
2025/2026	8	21/04/2025	18/05/2025	Noon 19/05/2025	23/05/2025
2025/2026	12	19/05/2025	15/06/2025	Noon 16/06/2025	20/06/2025
2025/2026	16	16/06/2025	13/07/2025	Noon 14/07/2025	18/07/2025
2025/2026	20	14/07/2025	10/08/2025	Noon 11/08/2025	15/08/2025
2025/2026	24	11/08/2025	07/09/2025	Noon 08/09/2025	12/09/2025
2025/2026	28	08/09/2025	05/10/2025	Noon 06/10/2025	10/10/2025
2025/2026	32	06/10/2025	02/11/2025	Noon 03/11/2025	07/11/2025
2025/2026	36	03/11/2025	30/11/2025	Noon 01/12/2025	05/12/2025
2025/2026	40	01/12/2025	28/12/2025	Noon 29/12/2025	02/01/2026
2025/2026	44	29/12/2025	25/01/2026	Noon 26/01/2026	30/01/2026
2025/2026	48	26/01/2026	22/02/2026	Noon 23/02/2026	27/02/2026
2025/2026	52	23/02/2026	22/03/2026	Noon 23/03/2026	27/03/2026

Virtual Wallet payroll accept no responsibility for late submission. Any timesheets submitted after the deadline, will be processed in next available pay run.

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