

“B” Monthly Payroll Schedule for 2024/2025

Tax Year	Tax Month	Pay Period (Monday to Sunday)		Timesheets submitted and approved Deadline	Pay Date
		From	To		
2024/2025	1	01/04/2024	30/04/2024	Noon 29/04/2024	05/05/2024
2024/2025	2	01/05/2024	31/05/2024	Noon 30/05/2024	05/06/2024
2024/2025	3	01/06/2024	30/06/2024	Noon 01/07/2024	05/07/2024
2024/2025	4	01/07/2024	31/07/2024	Noon 30/07/2024	05/08/2024
2024/2025	5	01/08/2024	31/08/2024	Noon 30/08/2024	05/09/2024
2024/2025	6	01/09/2024	30/09/2024	Noon 30/09/2024	05/10/2024
2024/2025	7	01/10/2024	31/10/2024	Noon 30/10/2024	05/11/2024
2024/2025	8	01/11/2024	30/11/2024	Noon 29/11/2024	05/12/2024
2024/2025	9	01/12/2024	31/12/2024	Noon 27/12/2024	05/01/2025
2024/2025	10	01/01/2025	31/01/2025	Noon 30/01/2025	05/02/2025
2024/2025	11	01/02/2025	28/02/2025	Noon 27/02/2025	05/03/2025
2024/2025	12	01/03/2025	31/03/2025	Noon 28/03/2025	05/04/2025

Virtual Wallet payroll accept no responsibility for late submission. Any timesheets submitted after the deadline, will be processed in next available pay run.

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